

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, December 19, 2022

Ridgedale Middle School

Ridgedale Auditorium

71 Ridgedale Ave

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mr. Priore (Michael)		
Mr. Ritivi (Nicholas)		
Ms. Sabatos (Stacey)		
Ms. Cali (Yvonne)		
Ms. Crimi (Fabienne)		
Ms. Heinold (Kristina)		
Mr. Perillo (Brian)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

D. RECONVENE PUBLIC SESSION

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT:

1. Current Enrollment - 968
2. Drill Report
3. Suspension Report
4. International Day of Persons with Disabilities
5. Referendum/Facilities Update(s)
6. District Happenings/Communication
 - a. National Junior Honors Society Ceremony (12/7)
 - b. Parent/Teacher Conferences (11/28-30)
 - c. BOE Onboarding Meeting (11/30)
 - d. Winter Concerts (12/6, 12/14, 12/15)
 - e. Traumatic Loss Training
 - f. FPPD Articulation
 - g. Morris County NJDOE Mid-Year Budget Review (12/1)
7. Congratulations - 2022/23 Governor's Educator of the Year Recipients
 - a. Briarwood Elementary School
 - i. Kristin Pettersson (Teacher) & Debi Glynn (Educational Services Professional)
 - b. Brooklake Elementary School
 - i. Donna Kuzemczak (Teacher) & David Burrows (Educational Services Professional)
 - c. Ridgedale Middle School
 - i. Robert Foster (Teacher) & Kate Rinaldi (Educational Services Professional)
8. Thank you - Fabienne Crimi & Nicholas Ritrivi

H. PUBLIC COMMENT-OPEN:

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

I. COMMITTEE REPORTS

Policy/Personnel

Curriculum

Finance/Facility/Transportation

H.P.R.H.S Articulation

Teacher Administrator Board

Project Community Pride

Borough Liaison

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the November 28, 2022 Regular Board Meeting.
Motion; Second; MP NR SS YC FC KH BP
2. **Approve** the minutes of the November 28, 2022 Regular Board Meeting Executive Session.
Motion; Second; MP NR SS YC FC KH BP
3. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*
Motion; Second; MP NR SS YC FC KH BP
4. **Approve** the following events/fundraisers for the 2022-2023 school year;
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

Event/Fundraiser	School	Organization/Staff Member	Dates
Briarwood Movie Night	BWD/BKL	PTA - Amy Reed	2/01/23

Motion; Second; MP NR SS YC FC KH BP

5. **Approve** the first reading of the following policies and regulations;

P7510 - Use of School Facilities
R7510 - Use of School Facilities
Motion; Second; MP NR SS YC FC KH BP
6. **Approve** the second reading of the following policies and regulations;
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Motion; Second; MP NR SS YC FC KH BP
7. **Approve** the Annual Review and Revisions of Agreement (Article 16) between Education and Law enforcement officials Addendum A. *(On file in Administration Office)*
Motion; Second; MP NR SS YC FC KH BP

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
C	Andrade, Luciana	Additional Compensation	BWD	SED.999.CLA.28		Per Contract 8.25*\$20.73	\$171.03	11-213-100-106	12/20/22	
C	Bennett, Sarah	Additional Compensation	BWD	SAP. 999.SEC.04		Per Contract 2*\$32.97	\$65.93	11-000-240-105	12/20/22	
B	DiLeo, Stephanie	Additional Compensation	RMS	SSP.001.NRS.02		Per Contract 31*\$40.12	\$1,243.72	11-000-213-100	12/20/22	
B	Ford, Alecia	Additional Compensation	BWD	SED.001.IPS.02		Per Contract 4.25*\$45.41	\$193.00	11-216.100.101	12/20/22	
B	Kentner, Marian	Additional Compensation	RMS	SSP.001.NRS.01		Per Contract 58.5*\$73.25	\$4,285.12	11-000-213-100	12/20/22	
B	Lazorko, Marie	Mentor Payments	BKL	Teacher /REG.001.K25.20	N/A	Per State	Prorated \$366.66	11-120-100-101	12/20/22	
C	Moss, Kevin	Additional Compensation	DIST	P/T Computer/ NetworkTech. IIP.001.TEK.02		Up to 6 hrs/wk	Hrly. rate	11-000-252-100	1/01/23	3/31/23
B	Pasquale, Francesca	Additional Compensation	BKL	SED.001.RRM.18		Per Contract 3*\$37.35	\$112.05	11-213-100-101	12/20/22	

B. Appointments/Resignations/Retirements/RIFS:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
B	Berk, Heather	Resignation	BKL	Teacher/SED.001.RRM.11	1	MA+30/ Step 4	\$65,165.00	11-213-100-101	2/03/23	

C. College Student Placements/Internships:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
F	Batelli, Breanna	Clinical Experience	BKL	Seton Hall University (Kaluzavich, Gr. 4 Math)					1/30/23	6/30/23
F	DeSena, Molly	Clinical Experience	BKL	Seton Hall University (Letchinger, Gr. 5 Math)					1/30/23	6/30/23
F	Laadem, Sarah	Rescind	BKL	Seton Hall University (Bregman/Franklin)					12/09/22	

D. Athletics/Co-Curricular Appointments/Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

E. Leave of Absence:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

F. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

G. Transfers;

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

Motion; Second; MP NR SS YC FC KH BP

CURRICULUM

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FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that are educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
11/21/2022	DAVIS, JACLYN	Universal Protocol Training, in-district - \$0	November 21, 2022
11/21/2022	DILLON, MELISSA	Universal Protocol Training, in-district - \$0	November 21, 2022
11/21/2022	Donovan, Colleen	Universal Protocol Training, in-district - \$0	November 21, 2022
11/21/2022	FERRANTE, JESSICA	Universal Protocol Training, in-district - \$0	November 15, 2022
11/21/2022	Pasquale, Francesca	Universal Protocol Training, in-district - \$0	November 22, 2022
11/21/2022	Thorpe, Alexia	Universal Protocol Training, in-district - \$0	November 15, 2022
11/21/2022	VOLPE, CHRISTE	Universal Protocol Training, in-district - \$0	November 21, 2022
11/21/2022	Wittnebert, Cassandra	Universal Protocol Training, in-district - \$0	November 21, 2022
11/22/2022	CHIARAVALLO, JOSEPH	Universal Protocol Training, in-district - \$0	November 21, 2022
11/22/2022	GILLIGAN, JENNIFER	Universal Protocol Training, in-district - \$0	November 21, 2022
11/22/2022	HIPWELL, HARRY	Universal Protocol Training, in-district - \$0	November 21, 2022

11/22/2022	Maldonado, Nichole	Universal Protocol Training, in-district - \$0	November 21, 2022
11/22/2022	RUSO, RICHARD	Universal Protocol Training, in-district - \$0	November 21, 2022
11/29/2022	FORD, KAREN	Bar Association - Restorative Justice - \$0	November 22, 2022
11/29/2022	Toto, Jennifer	Nurse Training in-district - \$0	November 29, 2022
11/30/2022	CRUMM, ANNA	Care Plus NJ Grief First Aid Training, East Hanover, NJ - \$0.00	November 18, 2022
11/30/2022	Fewer, Jessica	Care Plus NJ Grief First Aid Training, East Hanover, NJ - \$0.00	November 29, 2022
11/30/2022	FORD, KAREN	Care Plus NJ Grief First Aid Training, East Hanover, NJ - \$0.00	November 22, 2022
11/30/2022	Toto, Jennifer	Nurse Training in-district - \$0	November 29, 2022
12/1/2022	Perez-Garrity, Kathleen	Executive Function Mastery Course, in-district - \$0	November 28, 2022
12/5/2022	O'CONNOR, CHRISTY	MUJC, New Providence, NJ - \$0	December 5, 2022
12/9/2022	SCOTT, PAIGE	I&RS, in-district - \$0	December 6, 2022
1/10/2023	PETTERSSON, KRISTIN	TC, NYC - \$0	November 29, 2022
1/10/2023	Schiesl, Pamela	TC, in-district - \$0	November 29, 2022

Motion; Second; MP NR SS YC FC KH BP

2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through November 30, 2022 in the amount(s) of \$2,972,695.15.

Motion; Second; MP NR SS YC FC KH BP

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of November 2022.

Business Administrator /
Board Secretary

Treasurer's (A149) Report for the Month(s) of November 2022.

Business Administrator /
Board Secretary

Motion; Second; MP NR SS YC FC KH BP

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for November 30, 2022 in the amount of \$116,844.47.

Motion; Second; MP NR SS YC FC KH BP

5. **Approve** an Interlocal Agreement with the Borough of Florham Park to provide Special Law Enforcement Officers (SLEO-3) for the 2023 Calendar Year at a cost not to exceed \$150,000.00. (On file in Administration Office)

Motion; Second; MP NR SS YC FC KH BP

6. **Approve** contracting with the Learnwell Center for Children's Behavioral Health for Educational Instruction services for contract #236722 at a rate of \$57.25/hour plus administration services at \$18.89/hr.

Motion; Second; MP NR SS YC FC KH BP

7. **Approve** an addendum to the Staffing Service Contract with ESS compliant with NJDOL statutory increases effective January 1, 2023. (On file in Administration Office)

Motion; Second; MP NR SS YC FC KH BP

8. **Whereas**, public bids were received and opened on Tuesday November 15, 2022 for State Project#1530-015-19-4000 /Local Project Contract#6 Window Replacement, and

Whereas, those bids were reviewed by LAN Associates, Architect of Record and Cleary, Jacobee, Alfieri and Jacobs, LLC, District Legal Counsel,

Now Be it Resolved, that upon the recommendation of legal counsel the Florham Park Board of Education reject the low bid of A1 Construction Inc., as non responsive due to material defect, and

Be It Further Resolved, that the Florham Park Board of Education award a contract to D&E Window and Door, LLC, Lebanon, NJ, the lowest responsive bidder for State Project #1530-015-19-4000 /Local Project Contract#6 Window Replacement Briarwood/Brooklake at a cost of \$1,189,000.00.00.

Motion; Second; MP NR SS YC FC KH BP

9. **Whereas**, public bids were received and opened on Tuesday December 6, 2022 for State Project#1530-015-19-4000 /Local Project Contract#7 Ceiling and Lighting Replacement Briarwood School, and

Whereas, those bids were reviewed by LAN Associates, Architect of Record and Cleary, Jacobee, Alfieri and Jacobs, LLC, District Legal Counsel,

Now Be it Resolved, that upon the recommendation of legal counsel the Florham Park Board of Education award a contract to Northeastern Interiors, LLC, Little Falls, NJ, the lowest responsive bidder for State Project #1530-015-19-4000 /Local Project Contract#7 Ceiling and Lighting Replacement Briarwood School at a cost of \$998,400.00.

Motion; Second; MP NR SS YC FC KH BP

10. **Approve** renewing an Occupancy Agreement with New Horizons Camp for the period October 1, 2022 through September 30, 2023.(On file in Administration Office)

Motion; Second; MP NR SS YC FC KH BP

11. **Approve** contracting with the FTF Behavioral Consulting, for professional consulting services with the district staff on ABA Therapy at an amount not to exceed \$10,000.00.

Motion; Second; MP NR SS YC FC KH BP

12. **Approve** the following change order on State Project#1530-015-19-4000/Local Project Contract#9A/11/16A/17 Bathrooms/Main Office/Principal Office/Safety Entrance/Learning Commons/SGI Rooms at Brooklake Elementary School;

- #9A/11/16A/17-AIA004 \$19,920.54

Motion; Second; MP NR SS YC FC KH BP

FACILITIES

1. **Approve** the following facility requests:
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

Control#	Organization	User	Location(s)	Date(s)
2211-0017	Cub Scout Pack 2	E	Brooklake Faculty Lounge	12/3/22
2211-0018	Florham Park Youth Soccer Association	E	Ridgedale Gym, Brooklake Gym	1/8,1/15, 1/22, 1/29,2/5, 2/12,2/19,2/26,3/3/5,3/12,3/19
2211-0019	Dragon Army Basketball	H	RMS Gym	12/23/22
2211-0020	Dragon Army Basketball	H	RMS Gym	12/4/22
2212-0000	Brooklake School - Homework Club	A	Room 7, 30, CC	Weekly(T,W,Th)
2212-0002	Girl Scouts Troop 98640	E	BWD K Atrium	1/27/23
2212-0003	Girl Scouts Troop 97610	E	BLK Room 7	2/1, 3/10, 4/21, 5/19,6/16/23
2212-0004	Girl Scouts Troop 97610	E	BLK Gym	5/5/23
2212-0005	Girl Scouts Troop 98640	E	BWD Faculty Lounge	6/16/23
2212-0006	Girl Scouts Troop 98640	E	BWD Faculty Lounge	6/9/23
2212-0007	Girl Scouts Troop 98640	E	Bwd Faculty Lounge	6/2/23
2212-0008	Girl Scouts Troop 98640	E	BWD K Atrium	3/31/23
2212-0009	Girl Scouts Troop 98640	E	BWD K Atrium	2/24/23
2212-0011	PTA	B	BWD Gym	1/18/23
2212-0012	PTA	B	BLK Gym	2/1/23

Motion; Second; MP NR SS YC FC KH BP

TRANSPORTATION

1. **Approve** the following field trip requests:
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

School	Staff Member	Date	Trip Location	Class/Group	
BKL	J. Munzer, J. Gilligan	1/12/23	Hanover Lanes, East Hanover, NJ	MD LLD BKL	J. Munzer
BWD	P. Scott, G. Ciccarelli	1/12/23	Hanover Lanes, East Hanover, NJ	MD LLD BWD	P. Scott
RMS	S. Montasr, M. Powers	1/12/23	Hanover Lanes, East Hanover, NJ	MD LLD/RMS	S. Montasr
BKL	J. Alcuri, C. O'Brien, K. Reis, W. Tedesco	1/19/23	Thomas Edison Center at Menlo Park, Edison, NJ	Gr. 3	J. Alcuri
BKL	K. Pasculli, S. Echevarria	1/26/23	Thomas Edison Center at Menlo Park, Edison, NJ	Gr. 3	J. Alcuri
BKL	K. Cogan, A. Volker, M. Phillips,	1/27/23	Thomas Edison Center at Menlo Park, Edison, NJ	Gr. 3	J. Alcuri
BWD	M. Dunbar, F. Rella, K. Petterson	3/10/23	Genius Gems, Millburn, NJ	Gr. 1	M. Dunbar
BWD	K. Blair, R. DeSimone, K. Berlin	3/15/23	Genius Gems, Millburn, NJ	Gr. 1	M. Dunbar
BWD	M. Dunbar, M. Carroll, V. Thompson, A. Thorpe, A. Scales	3/31/23	Genius Gems, Millburn, NJ	Gr. 1	M. Dunbar
BKL	J. Alcuri, C. O'Brien, K. Cogan, W. Tedesco	3/28/23	Essex County Environmental Center, Roseland, NJ	Gr. 3	J. Alcuri
BKL	K. Pasculli, S. Echevarria, A. Volker, M. Phillips	3/29/23	Essex County Environmental Center, Roseland, NJ	Gr. 3	J. Alcuri

Motion; Second; MP NR SS YC FC KH BP

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. ADJOURNMENT

Move to adjourn the meeting at ____p.m.